

Record of the minutes of a regular meeting of the City Council of the City of Minto, Walsh County, North Dakota, held on June 8, 2026, at 7:00 AM.

Mayor Larry Jamieson called the meeting to order. Present were Councilmen Josh Miskavige, Keith Shutt, Lucas Kelley & John Narloch. Also present was Peyton Cole, city attorney, Kelli Slominski & Mary Otto.

There was one addition to the agenda.

During the public comment period, Kelli Slominski spoke in opposition to the variance granted to Jake Lunski for his small engine shop located along Division Avenue.

Ms. Cole will be sending letters to the property owners along 7th Street in regard to platting said street.

The Hariott Bridge maintenance agreement has been signed by the city, county and Walsh Water Board.

On a motion made by Mr. Shutt, seconded by Mr. Kelley and carried, the council voted to vacate the south half of 3rd Street.

Minutes from the regular meeting held on May 11, 2026, were submitted for approval. A motion was made by Mr. Shutt to approve the minutes, seconded by Mr. Miskavige, and carried.

Committee reports were given:

- Streets, Utility & Lights
 - Mrs. Shutt published the call for snow removal bids.
 - Mr. Shutt ordered 5 loads of gravel for streets.
 - We are on Tri-State Paving's schedule for asphalt repairs.
- Planning & Zoning
 - On a motion made by Mr. Shutt, seconded by Mr. Kelley and carried, two building permits were approved:
 - Angelita Robledo-rebuild after fire
 - Ronald Risky-shed
 - Letters will be sent to property owners with expired building permits.
 - Mrs. Shutt informed the Council that the Guthmiller property is for sale for \$12,000.00.
 - Mrs. Shutt questioned whether the City Council could handle building permits and we could eliminate the Planning & Zoning Committee. There are cities larger than Minto that run their building permits through their City Councils. This will be discussed further once the new council is seated.
- Public Works Report
 - Mr. Paschke stated that Ed Stoltman was willing to sell more lots along Harvey Avenue if the city would bring sewer across Harvey Avenue. After some discussion, the Council decided we had other projects in the works we need to finish before spending money on a new project.

- Mr. Paschke will be gone June 24-26 and Mr. Shutt offered to “be on call” if something important came up.

Mrs. Shutt told the Council she is waiting for AE2S to come and survey the lots in Stoltmans Addition.

A motion was made by Mr. Shutt to approve claims and financials, seconded by Mr. Narloch and carried; financials and the following claims were approved:

GENERAL FUND		
ADOBE	MONTHLY ACROBAT PRO SUBSCRIPTION	23.99
AMAZON	COPY PAPER, MINUTE BOOK PAPER	80.67
EINARSON LAW OFFICE	MAY MEETING & RETAINER	694.78
EINARSON LAW OFFICE	BRIDGE AGREEMENT, 7TH ST	2,310.00
KOBLE, PATRICE	CLEAN OFFICE	25.00
LOFFLER	MONTHLY COPIER CONTRACT	43.25
MIDCONTINENT COMMUNICATIONS	PHONE @ OFFICE	43.00
MIDCONTINENT COMMUNICATIONS	DATA @ OFFICE	126.65
MINTO COMMUNITY CENTER	OFFICE RENT	750.00
MINTO INSURANCE AGENCY	WATER/SEWER LINE ENDORSEMENT	104.00
MINTO PARK BOARD	REVENUE SHARE	951.19
MORGAN PRINTING	PUBLISH 5/11 MEETING MINUTES	91.02
SHUTT, ANGELA	CELL	50.00
WALSH COUNTY TREASURER	POLICING CONTRACT	924.00
		6,217.55
HIGHWAY FUND		
CHEMICAL INDUSTRIES	DUST CONTROL CHEMICAL	2,500.00
NORTHDAL OIL	GAS-PICKUP	17.16
NORTHDAL OIL	GAS-PICKUP	15.40
NORTHDAL OIL	GAS-PICKUP	11.61
NORTHDAL OIL	DIESEL-STREET SWEEPER	114.61
RUNNINGS	PARTS FOR STREET SWEEPER	43.46
		2,702.24
BUILDING FUND		
KEITHS SECURITY WORLD INC	ANNUAL CLOUD SERVICE	100.00
SAMSON ELECTRIC LTD	FURNACE @ CITY SHOP	652.27

		752.27
STREETLIGHT FUND		
OTTER TAIL POWER COMPANY	STREET LIGHTS #7026101	1,017.60
OTTER TAIL POWER COMPANY	WHITEWAY #7005015	92.05
		1,109.65
FOREST FUND		
IRONHIDE EQUIPMENT	BRUSH GRAPPLE	1,100.00
NORTHDALE OIL	DIESEL-LOADER	173.84
		1,273.84
COMMUNITY DEVELOPEMENT FUND		
AE2S	LSL REPLACEMENT FACILITY PLAN	3,192.50
AE2S	LSL INVENTORY UPDATES	1,270.00
AE2S	LSL PROJECT DEVELOPMENT	35.50
WALSH COUNTY	DRAIN 7 BRIDGE	5,000.00
		9,498.00
SNOW REMOVAL FUND		
NARLOCH TRUCKING	4/1/26 1 HR SNOW REMOVAL	160.00
		160.00
WATER FUND		
ACME ELECTRIC	WATER PUMP, COUPLERS, HOSE	323.69
ADOBE	MONTHLY ACROBAT PRO SUBSCRIPTION	23.99
ESRI	ARCGIS ANNUAL SUBSCRIPTION	350.00
GF UTILITY BILLING	APRIL WATER SAMPLE	26.00
MIDCONTINENT COMMUNICATIONS	DATA @ SHOP	141.40
MINTO POST OFFICE	WATER BILLING POSTAGE	128.71
MORGAN PRINTING	PUBLISH 2025 CCR REPORT	619.77
ND ONE CALL	SHARE OF MAY LOCATES	8.25
ND RURAL WATER SYSTEMS ASSOC	2026-2027 MEMBERSHIP	275.00
NORTHDALE OIL	GAS-PICKUP	80.07
NORTHDALE OIL	GAS-PICKUP	71.87
NORTHDALE OIL	GAS-PICKUP	54.15
OTTER TAIL POWER COMPANY	PUMP HOUSE #7027163	656.54
PASCHKE, PAT	CELL	100.00
VESTIS	RUGS & COVERALLS	31.84
VESTIS	RUGS & COVERALLS	31.46

WALSH RURAL WATER DISTRICT	FIXED O & M COSTS	558.00
WALSH RURAL WATER DISTRICT	GALLONS COSTS-1,793,000	10,758.00
		14,238.74
SEWER FUND		
ACME ELECTRIC	WATER PUMP, COUPLERS, HOSE	323.69
ESRI	ARCGIS ANNUAL SUBSCRIPTION	350.00
ND ONE CALL	SHARE OF MAY LOCATES	8.25
NORTHDALE OIL	GAS-PICKUP	17.16
NORTHDALE OIL	GAS-PICKUP	15.40
NORTHDALE OIL	GAS-PICKUP	11.60
OTTER TAIL POWER COMPANY	NORTH SEWER LIFT #7005019	272.06
OTTER TAIL POWER COMPANY	SOUTH SEWER LIFT #7005020	104.21
OTTER TAIL POWER COMPANY	LAGOON #20018644	61.37
TEAM LABORATORY CHEMICAL, LLC	MEGA BUGS & SUPER BUGS	2,017.50
TEAM LABORATORY CHEMICAL, LLC	GLYPHONSALTE-LAGOON	371.00
		3,552.24
GARBAGE FUND		
REFUSE DISPOSAL SERVICE	COLLECTIONS	5,950.00
REFUSE DISPOSAL SERVICE	RECYCLING CONTAINER	200.00
		6,150.00
PAYROLL		
BC/BS	HEALTH INSURANCE	3,762.22
CHRISTENSON, CHEYENNE	16.23 HRS	269.79
DEPT OF TREASURY	FEDERAL WITHHOLDING	2,227.32
NDPERS	LIFE INSURANCE	102.86
NDPERS	DEFERRED COMP	300.00
NDPERS	RETIREMENT	1,407.14
PASCHKE, PAT	160 HRS, 20 OT, 2.5 DT	4,530.54
SHUTT, ANGELA	133.25 HRS, 2.5 SICK, 4.25 VAC	2,425.17
		15,025.04
TOTAL CLAIMS MAY 2026		60,679.57

The Degree of Honor would like to purchase a bench to place in front of the post office. The Council did not have problem with the bench.

Mrs. Shutt presented Resolution 2026-006 for the Council's consideration:

RESOLUTION 2026-006

WHEREAS North Dakota Century Code 40-13-02 states the auditor of any city shall execute and deliver to the city a bond payable to the city, conditioned for the honest and faithful performance of their official duties, and

WHEREAS the bond must be in an amount fixed by the governing body of the city, and

WHEREAS the bond must be set by resolution of the governing body of the city in an amount at least equal to twenty-five percent of the average amount of money that has been subject to the auditor's control during the preceding fiscal year, then

BE IT RESOLVED by the City Council of the City of Minto, North Dakota that the bond for the city auditor shall be set at \$625,000.

This resolution was adopted at a regular meeting of the Minto City Council on June 8, 2026.

Mayor

Attest: _____
Auditor

On a motion made by Mr. Kelley, seconded by Mr. Shutt and carried, Resolution 2026-006 passed.

Mrs. Shutt asked the Council's opinion on a few budget questions.

Mrs. Shutt asked the Council if the city should consider an outside contractor to handle the city assessing. She was given permission to make some phone calls.

Mr. Shutt thanked Mr. Jamieson for his many years of service to the City of Minto. Mr. Jamieson commended everyone on the City Council, present and past, for their hard work and always trying to do what was in the city's best interest.

Kelli Slominski questioned what the city was going to do about her concerns with the variance she spoke earlier about. Mr. Cole suggested the Planning & Zoning Committee review it. Mrs. Shutt will set a time and date for the meeting.

There being no further business, on a motion made by Mr. Shutt, seconded by Mr. Miskavige,

and carried, the meeting was adjourned at 7:54 AM. The next regular meeting will take place on Monday, July 13, 2026, at 7:00 AM. This will also be the reorganizational meeting.

Mayor

Attest: _____
Auditor